

# SCHENGEN Visa



**THE TRAVEL BUCKET**  
BUCKET TRAVEL & TOURS



**ITALY**



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2F Metrowalk Complex Ortigas  
Pasig City 1604



## Checklist for the Issuance of a SCHENGEN Visa for Tourism

- 1. Application form:**
  - (Please DO NOT leave blanks in the form. Indicate “NA” if answer is not applicable.
  - The visa application form to be provided by The Travel Bucket
- 2. Passport-sized or 2x2 inch Photograph:**
  - Not older than 6 months, format 3,5 x 4,5 cm, color, no photoshop rework, light background, complying with ICAO guidelines, glued on the application form.
- 3. Passport:**
  - Old (if available) and current valid passport (expiring date must be three months longer than visa requested period. Please consider a 6-month validity as required by the Philippine Bureau of Immigration)
- 4. Passport Copy:**
  - Photocopy of Biographical page of the valid passport
- 5. Proof of Travel Arrangements:**
  - Detailed day to day itinerary of the planned trip
  - Included in The Travel Bucket Service Fee
- 6. Proof of Applicant's Financial Means**
  - Bank certification, bank books, personal bank statements showing regular income, credit card statements or balance covering the last six months
  - For Minor: Proof of parent's or legal guardian's economic means





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7. **Proof of social security contributions**
8. **Copy of real estate property/title/ deed**
9. **Proof of family ties in the Philippines:**
  - e.g. birth certificate of children or marriage certificate). These certificates should be issued by the Philippine Statistics Authority (PSA)
10. **Proof of occupation**
  - **If employed:** Certificate of employment, certificate of leave of absence, latest income tax return
  - **If self-employed:** Proof of company registration issued by the Department of Trade Industry (DTI) or Securities Exchange Commission SEC registration of business, latest Income tax return, business financial statement.
  - **If pupil/student:** Proof of enrollment, certificate of leave of absence if traveling during school year.
11. **Proof of Accommodation**
  - Confirmation of hotel booking, hotel voucher or letter of promise of accommodation by the host
12. **Health Insurance**
  - Travel Health Insurance of EUR 30,000 minimum coverage (with 15 days of allowance beyond travel period) and valid throughout Schengen area for emergency hospitalization and repatriation expenses. The insurer has to be from the following list of accredited companies





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### 13. **Minors:**

- If traveling alone or with only one parent: written consent of the non-traveling parent/legal guardian or proof of sole custody of the traveling parent or legal guardian. If the name of the father does not appear in the PSA issued birth certificate, no consent is required.
- Copy of bio data page of parent(s) or legal guardian's passport.
- Birth certificate certified by the Philippine Statistics Authority (PSA)
- If traveling alone: Department of Social Welfare and Development (DWD) clearance.

### 14. **If Travelling with Spouse and/or children**

- Marriage contract certified by PSA
- Birth Certificate of children certified by PSA





## Fees, Center and Timeline

<b>Visa Fee</b>	starts at PHP 5,604 for adults
<b>The Travel Bucket Service Fee</b> Covers: Application Form Completion Documentation Review Itinerary Build Out Flight Dummy Booking Booking an Appointment Following Up the Status	PHP 7,500 per person
<b>VFS Logistics Fee</b>	starts at PHP 1,743
<b>Center</b>	VFS Global in Manila

**\*\*All fees are non-refundable**

**\*\*The applicable visa fee and VFS Logistics Fee in Philippine Peso is as per the current exchange rate. It is subject to change without notice.**

**\*\*Visa processing and issuance:** Usually, processing time for visa applications is 10 working days (starting from the time when the Embassy or Consulate received the application, not including the transportation time), counting from when all requested documents have been submitted. This period may be extended in specific cases, notably when further scrutiny of the application is required, for example, when an applicant must come to an interview or submit additional documentation requested by the Embassy or Consulate. During certain times of the year, the processing time can be longer due to the high volume of applications. It is recommended to submit your visa application at least two weeks prior to date of travel date and if possible, even earlier ahead of the holiday period.

Please note that the application processing time and decisions on visa applications are the sole prerogative of the Embassy or Consulate. The Travel Bucket and VFS Global has no role to play in these areas of the application process.



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# Bank Details



**THE TRAVEL BUCKET**  
BUCKET TRAVEL & TOURS



<b>Account Name</b>	<b>Bucket Travel &amp; Tours</b>
Account Number	007290142516



<b>Account Name</b>	<b>Palminder Dhutti</b>
Account Number	3809146889

**BPI**

**TRVL BCKT**

Account number: xxxxxxxxxxxx889



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## Steps on How to Proceed:

1.) Settle the payment for The Travel Bucket Service Fee to avail the services using the bank details provided. We do accept credit card payments, just simply send us an email if you wish to pay through credit card so that we can process the invoice.

2.) Kindly fill out the form:

<https://docs.google.com/forms/d/e/1FAIpQLSfa9MUto1EWfTaqjxl7tcof0dxqWGG5oIMVwtuRXSirFf3Q/viewform>



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